

OHS Committee Meeting May 17th 2021

Present:

Peter, Wendy, Sue, Dmytro, Hanna

Matters Arising:

- Old Business:
 - Assistant Training in L'Arche Antigonish
 - Learning about Incidents in PT/off time
 - OHS manual finals
- New Business:
 - OHS Bulletin Board
 - Sue/ Peter OHS Training

OHS Incidents:

- **An Assistant** slipped and fall on "slime" at the office drive way
Possible follow up: Having the office clean this space regularly, plant a tree, making clear for people to walk around there
- **An Assistant** slipped and fall on wet Floor in Hallway Hope/Dixie
Possible follow up: Peter to add "Mopping Protocol" Overnight handbook, Night people to tell them each other when the mopped the floor. We felt a mopping sign might be a trip hazard at night for core members, etc.
- **An Assistant** cut her finger while peeling potatoes in Hope
Possible follow ups: /
- **An Assistant** put her Hand on Hot Stove top
Possible follow ups: /
- **An Assistant** slipped on a piece of paper on the office floor
Possible follow ups: No Papers get slipped under the office door, they all go into the "Mailboxes"
- **An Assistant** got bitten by Tim
follow up: Tims Chair got fixed, so he isn't as upset any more
possible follow up: Giving people training for occurances like that right when they start

Old Business

- Incidents in personal time
Peter talked to the other Communities, they all have different ways of handling this, so we should think about our way
- OHS Manual
Since no one had further suggestions, the "new" manual got updated and members encouraged to bring up changes if they have suggestions
- New Assistant Training

During the OHS Training Sue and Peter got reassured about changes in the Training for new Assistants in OHS/Manual matters. They will get together and have a talk about possible changes concerning the Training.

New Buissness:

- Training Sue and Peter
They both found it very helpful and Peter is going to look up for more trainings in that kind for other community members.
- OHS Bulletin Board
There should be a OHS Bulletin Board in every House, but it is possible to have it Online.

Committee Member Follow Ups:

- add "Mopping Protocol" Overnight handbook (Peter)
- Talk about changes in OHS Training (Sue & Peter)